Pre-Study Information Form
FY 2013-2014

Please respond to each item on the form by checking the appropriate box or writing in the requested information. See the box at the end of page 2 for explanations of certain items. Once completed, the form may be turned in to Ashley Hawkins (ash.hawk@duke.edu; 919.681.2906; DIISP office B219). Be sure to review the Policies for Use of DIISP Facilities and Resources (http://ssri.duke.edu/sites/ssri.duke.edu/files/pdfs/DIISP_Guidelines_Facilities_and_Resources_2011.pdf). Please note that all researchers wishing to use the DIISP Participant Pool are required to run their studies on-site at the DIISP Lab. Thank you.

What is the IRB-approved study name?

What is the IRB-approval code (located in your IRB approval e-mail)?

What is the short form of the study name?

The next section pertains to the study’s Principal Investigator:

Name: ________________________________

Status:

☐ Undergraduate Student
☐ Graduate Student
☐ Faculty
☐ Post-doctoral Fellow

Department: ___________________________________________________

Email: _________________________________________________________

Phone: ________________________________

If applicable, faculty advisor: ______________________________________

If applicable, faculty advisor’s department: ____________________________

If any students or staff are assisting with this study, list their names, status (e.g., graduate student, undergraduate student, staff, etc.), and email addresses here.

1. ________________________________  3. ________________________________

2. ________________________________  4. ________________________________

When do you anticipate starting the study?

How will participants complete the study?

☐ Individually  ☐ In groups
Describe any special or unusual aspects of the study.

What are the funding sources for this study?

☐ DIISP Mini-Grant  ☐ Other, please specify:

What is the amount of participant payment per study session?

What is the duration of each study session?

Will the study use the DIISP paid participant pool?

☐ Yes  ☐ No

Will the study use the Research Mobile?

☐ Yes  ☐ No

If yes, contact Ashley Hawkins (ash.hawk@duke.edu).

Will the study use DIISP laptops?

☐ Yes  ☐ No

If yes, contact Ashley Hawkins (ash.hawk@duke.edu).

Which of following DIISP technology or software will the study require?

☐ None  ☐ MediaLab
☐ Desktop computers  ☐ Direct RT
☐ AV system  ☐ Psychophysiology equipment
☐ Time-reaction keyboards  ☐ Other, please specify:

Please sign on the line below to indicate: 1) you have read the Policies for Use of DIISP Facilities and Resources (see link above) and 2) you acknowledge that use of the DIISP Participant Pool requires your study to be run on-site at DIISP.

Signature: __________________________________________ Print name: __________________________________________

What is the short form of the study name? This is the study’s nickname, the study’s title on Sona, and/or the name you may have used to advertise the study on flyers, the Internet, etc.

Describe any special or unusual aspects of this study. This item applies to studies that have unique arrangements. Does the study use deception? Is there a targeted demographic (e.g., females, Asian-Americans, etc.)? Please describe any other aspects of the study you would like to tell us about.

What are the funding sources for this study? List any funding sources received for the study and specify whether the funding is from Duke or an external funder. If you have received a DIISP grant or will be applying for one, please note that here.

What is the amount of participant payment per study session? DIISP studies pay participants an average rate of $12 per hour. If the amount of participant payment varies depending on some factor, please list the range of pay.

What is the duration of each study session? This item refers to the maximum amount of time a typical participant (or, if, applicable, a group of participants) will spend participating during any one study session. If the session time will vary depending on some factor in the study, list the range. If the study is longitudinal, please explain the time series.